

## Private housing co-op SOMMERDYB GUIDELINES

<b>For the corner building</b>	Sommerdyb (Dybbølsgade 14/Sommerstedgade 29).
<b>Garbage</b>	Don't place garbage on staircases, in the backyard, in the passage to the street, or in any place other than the garbage containers in the passageway. Place paper, card board, metal, and electronics in the named containers in the passageway. Garbage which is not removed by the public, weekly renovation must be removed at the owner's expense. Free garbage pickup of large items (furniture, etc.) will be arranged when needed and will be announced on the message boards in the entrance landing at the front door.
<b>Bicycles, scooters, prams, etc.</b>	Don't park bikes, prams, children's toy wagons, etc. in the staircases or in the passageway to the street. Prams may be parked at the entrance landing at the front door. Don't park or lean your bike against the building wall. Park your bike in the bicycle racks in the street or in the backyard.
<b>Motorbikes</b>	Don't park motorbikes in the passage way to the street and don't start motorbikes in the backyard or in the passageway.
<b>Lease</b>	Inform the board of the housing co-op Sommerdyb when you rent out your flat/ apartment for a period longer than two weeks. Make sure that tenants are informed of the guidelines for living in Sommerdyb.
<b>Visitors</b>	Make sure that your visitors are not bothering other residents.
<b>Music</b>	Don't play loud music or perform noisy entertainment after 22.00/10 pm on weekdays. During weekends, loud music and entertainment is accepted but only after notifying the other residents by placing a message on the message board in the entrance landing. However, the volume of the music or entertainment must be turned down in case a resident requests so during the evening or night.
<b>Noise</b>	Make sure that washing machines and other technical appliances are installed in a way so that the noise doesn't bother other residents. Don't use drilling machines or other noisy tools between 21-08 / 9pm-8am.
<b>Firework</b>	Don't light firework anywhere in the building, the backyard, or in the passageway.
<b>Pets</b>	Large pets, dogs, reptiles, and snakes must not be kept as pets in Sommerdyb.
<b>Smoking</b>	Don't smoke on any common areas such as staircases, basement, and attic. Smoking is allowed in your own flat/apartment or outside on your balcony or in the backyard.
<b>Common areas</b>	Make sure you clean up after yourself when using the backyard, basement, or attic.
<b>Entrance doors</b>	Make sure that the front door, basement door, and the large door of the passageway to the street are always properly closed.
<b>Windows</b>	Make sure that all windows in staircases, attic, and basement are closed during rainy, snowy, and stormy weather.
<b>Staircases</b>	Don't place kitchen garbage bags or other things in the landing areas of the staircases. Make sure that the light bulbs work in the staircase outside of both your front door and back door. It is the responsibility of the residents to replace light bulbs when needed. Staircases are cleaned weekly by a service company.
<b>Clothesline</b>	Remove your washing from the clothesline in the backyard as soon as it is dry.
<b>Renovation of flat/apartment</b>	Residents are responsible for the internal renovation of the flat/apartment, according to the statutes for Sommerdyb.
<b>Rebuilding of flat/apartment</b>	Building permits must be presented to the board of the housing co-op before any rebuilding takes place.
<b>Other obligations, workdays</b>	Workdays for all residents take place twice a year, in April and October. Two weeks prior to the dates, workdays are announced on the message board in the entrance landing. Participation is mandatory for residents of all flats/apartments (except for retired residents). It is accepted that only one resident per flat/apartment participates. If you can't participate in workdays, you can: <ol style="list-style-type: none"> <li>1. get a task that you perform before a certain deadline</li> <li>2. notify the board of the housing co-op and pay 400 DKK (deducted with the rent of the following month). If you don't notify the board of your no-show, 500 DKK will be deducted along with the rent of the following month.</li> </ol>